

**CALL FOR APPLICATIONS**  
**Southwest National Primate Research Center (SNPRC)**  
**Pilot Research Program 2020 Competition**

**Important Dates/Timeline: 2020 Competition**

Submit Letter of Intent (LOI)	February 14, 2020
Notification of Approval to Submit Application	February 28, 2020
Submit Completed Application	April 10, 2020
Decision Letters Sent	May 15, 2020
Earliest funding start date	June 1, 2020

**PURPOSE**

The SNPRC Pilot Research program provides opportunities and support for investigators to use SNPRC nonhuman primate resources in highly focused, short-term studies with a high likelihood of enhancing the value, utility, feasibility, and attractiveness of nonhuman primates for biomedical research. High priority will be given to studies that propose to generate preliminary data for applications to the National Institutes of Health (NIH) for support of future research projects. Those proposing to develop new nonhuman primate models of disease, or develop and/or test new research methods, instrumentation, or approaches for biomedical research using nonhuman primates, also will be considered responsive to the goals of the program.

**PROGRAM GUIDELINES**

**Eligibility**

Investigators at the Staff Scientist (Research Assistant Professor) through Full Scientist (Full Professor) or equivalent positions at institutions meeting the requirements to apply for, receive, and administer grants in aid of research from the NIH are eligible to apply.

**Sponsors**

Any applicant who is not an SNPRC Core Scientist **must** be sponsored by an SNPRC Core Scientist. Applicants will be assigned a Core Scientist Sponsor at the time of review of Letters of Intent. The Sponsor will be an aid in guiding the applicant through SNPRC administrative processes. The participation of a SNPRC Core Scientist in pilot studies funded by this program is an NIH mandate.

**Supported Activities/Allowable Uses of Pilot Research Program Funds**

- For the 2020 competition, the proposed research activities **may use any marmosets, rhesus macaques, or baboons**. Preferential consideration will be given to proposals using baboons due to the limited availability of macaques and marmosets.
- Pilot research funds may **not** be used to provide support for projects currently or previously funded by other sources.
- Funds awarded in support of pilot research must be used for SNPRC veterinary services, including
  - Animals and animal care costs (including per diem)
  - Animal research procedures conducted by SNPRC personnel
- Funds awarded in support of pilot research may **not** be used to cover costs of supporting laboratory personnel, supplies, or work carried out at off-site locations.
- If the project anticipates the use of the SNPRC Research Imaging Core, the applicant must consult with the Core's leader, Dr. Geoffrey Clarke ([CLARKEG@uthscsa.edu](mailto:CLARKEG@uthscsa.edu)) prior

to submitting a Letter of Intent to ensure that the proposed activities can be conducted by the core and the applicant understands any additional imaging expenses associated with the project that would **not** be covered by the pilot grant.

- Proposal budgets will be capped at \$100,000.
- Funding for awarded studies expires on May 31, 2021.

## **The steps in submitting a SNPRC Pilot Grant Application are described below:**

### **1. Complete and Submit a Letter of Intent (LOI)**

The PI/Applicant must submit a brief (3 page maximum) letter notifying the Coordinator of the SNPRC Pilot Research Program of her/his interest in submitting an application for review at the next deadline. The LOIs will be reviewed by the SNPRC Research Advisory Committee. Following that review, applicants will be notified as to whether they are invited to submit a full application and applicants will be assigned a Core Scientist Sponsor.

#### ***Format of LOI:***

3 page maximum length, Arial or Helvetica 11-pt font, single-spaced, with 0.5 inch margins all around, on the PI's/applicant's institutional letterhead.

#### ***Required information:***

- Descriptive working title for the planned proposal.
- Names, degrees, ranks, and institutional affiliations of the PI/applicant and sponsor (if applicable).
- A statement of the objective and significance of the intended pilot research.
- A brief description of the tentative research plan.
- A brief statement regarding the role that results from the intended pilot research will play in the support of future applications for research funding.
- An affirmation that the intended study does not overlap (duplicate) the PI's/applicant's currently funded research.
- Signature of the PI/applicant.

Letters of Intent should be sent as PDF files attached to an e-mail addressed to the current SNRPC Assistant Director of Research Resources, Dr. Christopher Chen ([cchen@TxBiomed.org](mailto:cchen@TxBiomed.org)). Investigators are requested to please cc these documents and all other correspondence related to the Pilot Research Program to Ms. Deborah E. Newman ([dnewman@txbiomed.org](mailto:dnewman@txbiomed.org)).

### **2. Full Application (6-page maximum)**

#### **a. Submission components**

- Title and specific aims (1/2 page)
- Significance and innovation (up to 1 page)
- Approach (up to 3 pages)
- References cited (1/2 page)
- Summary budget and justification (1 page). Applicants will be directed to contact appropriate SNPRC Sponsored Programs Office personnel immediately upon notification of an acceptable LOI.
- Biosketches for PI and Key Personnel (NIH format; not included in page limit)

### **3. Review Process**

- LOIs will be reviewed and prioritized by the SNPRC Research Advisory Committee (RAC), with the most meritorious invited to submit full proposals.
- Full proposals will be reviewed by the Research Advisory Committee and by additional ad hoc reviewers as necessary to assure appropriate scientific expertise.
- Each proposal will receive a score assigned by each reviewer, and mean scores will be calculated for each application.
- Final funding decisions will be made by SNPRC Directors.

#### **4. Awardee Responsibilities**

- Funds are restricted to supporting the research project as described in the application submitted and as approved by the RAC.
- IRB and IACUC approval (if needed) are required prior to the release of funds.
- Submit reports describing project accomplishments when requested for P51 core grant annual progress reports and 5-year renewal. SNPRC is evaluated by the NIH on the effectiveness of the Pilot Program in stimulating new research findings and publications.
- Important metrics for the success of Pilot Projects include new funding, publications, licenses, and patents. SNPRC may approach investigators for additional details related to the success of Pilot Projects. Awardees are expected to submit a manuscript to a peer-reviewed, scientific journal and/or submit a grant application to one or more external agencies as part of the successful execution of the pilot project.
- The following support acknowledgement must be included on all publications that result from SNPRC support (funding and/or infrastructure services): *This publication was made possible with Pilot Program support from the Southwest National Primate Research Center, grant number P51 OD011133.*

#### **5. Further Information**

Please direct all questions to Dr. Christopher Chen [cchen@txbiomed.org](mailto:cchen@txbiomed.org)